

MANATON PARISH COUNCIL

NOTICE OF FULL COUNCIL MEETING

Monday 8th September 2025 at 7.00 pm in Manaton Parish Hall

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below. Members of the press and public are welcome to attend the meeting.

AGENDA

Members 7 Quorum 3

1. The Chairman to open the Meeting and receive apologies.

2. To receive declarations of interest:

- Councillors to declare any personal interest in any items on the agenda.
- Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- Dispensations granted.

3. Public participation

To allow up to 10 minutes for any members of the public or Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.

4. To receive reports from County and District Councillors

5. To consider, amend as agreed by the Council and approve the Minutes:

Parish Council Meeting held on 14th July 2025

6. Matters arising

7. Finance:

7.1 To agree and approve the Schedule of Payments and Receipts since the last meeting.

7.2 To agree and approve the bank reconciliations for the months of July and August 2025

7.3 To receive and review the accounts and the budget quarterly update to 31st August 2025

8. Parish Council Matters:

8.1 Update concerning establishment of Parish Council website

8.2 To discuss and **approve the IT Policy**

9. Planning - To note planning applications, comments, and decisions since the last meeting.

10. Highways - To receive a report from the responsible Councillor.

11. Parish Assets - To receive reports from the Councillors responsible

12. Games Court Committee - To receive a report from the Council's representative.

13. Parish Hall Committee - To receive a report from the Council's representative.

14. Correspondence received by the Parish Clerk

15. To note the date of the next Parish Council Meeting to be held

Monday, 13th October 2025

16. AOB

17. Matters for future consideration:

- a. Requests for agenda items from Councillors
- b. Requests for agenda items from members of the public

Close of meeting

Signed: *Lucie Moorse*

Clerk to Manaton Parish Council

Dated: Monday, 1st September 2025